



# WOMEN & COMMUNITY LIVELIHOOD FOUNDATION (WOCLIF)

## Quarterly Report *3<sup>rd</sup> Quarter – April 1 to June 30, 2017*

Submission Date:

July 5, 2017

[Contract/Agreement] Number:

**AID-620-A-14-00005-WEWE-AK-08**

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## Acronyms

ARFH	Association for Reproductive and Family Health
CIT	Community Improvement Teams
CIYCF	Community Infant and Young Child Feeding
CV	Community Volunteer
DIs	Direct Implementing Teams
FHI-360	Family Health International 360
HES	Household Economic Strengthening
HIV/AIDS	Human Immunodeficiency Virus/Acquired Immunodeficiency Syndrome
IA	Implementing Agent
IP	Implementing Partner
LACA	Local Action Committees on Control of HIV/AIDS
LGA	Local Government Area
LLIN	Long-Lasting Insecticide Nets
LOPIN	Local Partners Initiative for Orphans and Vulnerable Children
NGO	Non-Governmental Organisation
NHIS	National Health Insurance Scheme
NOMIS	National Orphans & Vulnerable Children Management Information System
OVC	Orphans and Vulnerable Children
PEPFAR	President's Emergency Plan for AIDS Relief
QI	Quality Improvement
SACA	State Agency for the Control of HIV/AIDS
SCFN	State Committee on Food and Nutrition
SFH	Society for Family Health
SMART	Standardized Monitoring and Assessment of Reliefs and Transition
SPRING	Strengthening Partnerships, Results, and Innovations in Nutrition Globally
TOT	Training-of-Trainers
TWG	Technical Working Group
UNICEF	United Nations Children's Fund
USAID	United States Agency for International Development
VC	Vulnerable Children
VSLA	Village Savings and Loans Association
WEWE	Widows and Orphans Empowerment Organisation

## 1. PROGRAM OVERVIEW/SUMMARY

<b>Program Name:</b>	Local Partners for Orphans and Vulnerable Children Project (LOPIN) region 2
<b>Activity Start Date and End Date:</b>	March 15, 2016 to July 21, 2019
<b>Name of Prime Implementing Partner:</b>	Widows and Orphans Empowerment Organization (WEWE)
<b>[Contract/Agreement] No.</b>	AID-620-A-14-00005-WEWE-AK-08
<b>Name of Sub awardees:</b>	1. Women and Community Livelihood Foundation (WOCLIF)
<b>Major Counterpart Organizations</b>	<ol style="list-style-type: none"><li>1. Akwa-Ibom State Ministry of Women Affairs and Social Development</li><li>2. States Ministry of Health, Akwa-Ibom,</li><li>3. State Agency for the Control of HIV/AIDS (SACA) (Akwa-Ibom,</li><li>4. National Population Commission (NPOPC)</li></ol>
<b>Geographic Coverage (cities and or countries)</b>	Ikot Idem, Ikot Udoe, Ikot Inyang and Ikot Obong Edong in Ikot Ekpene Local Government
<b>Reporting Period:</b>	April 1 – June 30, 2017

## 1.1 Program Description/Introduction

### Project Goals:

Women & Community Livelihood Foundation (WOCLIF) is a registered not-for-profit organization located at Plot 20, Holy Child International School Road, GRA Ikot Ekpene, Akwa Ibom State. The organization was established in January 2007 to positively change the lives of the poor in the community.

In order to achieve WOCLIF's vision of "a society where everyone enjoys good health and is empowered for better life and to key in to WEWE's mission of "harness the potentials of widows, orphans, and vulnerable segment to become productive entities in the society through advocacy, capacity building, economic empowerment and human right program", **WOCLIF is committed to improving the quality of lives of 2449 vulnerable children and 853 households (including HIV infected and affected households) and making the four communities of Ikot Obong Edong, Ikot Idem, Ikot Inyang and Ikot Udoe the best place to live in Ikot Ekpene Local Government Area of Akwa Ibom State for vulnerable children.**

### Project Objectives:

1. To improve the capacity of the community structures in the LGA, to provide quality services to 2449 VCs and 853 HHs in Ikot Obong Edong, Ikot Inyang, Ikot Udoe and Ikot Idem communities in Ikot Ekpene LGA of Akwa Ibom State.
2. To facilitate access to Education and Training, Psychosocial Support, Protection, Health, Shelter and Care, Nutrition and Food Security and Household Economic Strengthening to the targeted VCs and HHs
3. To develop a strong referrals system and PPP within the LGAs, to mobilize the resources for the provision of quality care and support to the targeted VCs and the HHs.
4. To facilitate HIV prevention for adolescent girls and addressing other gender norms affecting female caregivers and girls.

To achieve the aforementioned objectives, the following strategies adopted:

- Advocated for the support of the targeted communities and other key stakeholders where WOCLIF will be working
- Enrolled and trained credible and reliable community volunteers to help in providing services for vulnerable children and the households.
- Formation and training of Community Improvement Team in the four targeted communities of Ikot Obong Edong, Ikot Udoe, Ikot Idem and Ikot Inyang to serve as frontline responders identifying and responding to children and households having challenges.
- Conducted massive HCT in the targeted communities in order to know HIV status of already enrolled vulnerable children and households
- Identified HIV infected and affected households and enrolled them in the project
- Referrals of infected and affected households to the facility for ART services
- Conducted Counseling Support Service through Home Visit.
- Leveraged resources from other partners/facilities that are working with children and refer them for services that are not funded by WEWE-LOPIN project.
- Monitored to ensure all these activities are performed.



1.2 Summary of Results to Date

1.1 Summary of Results to Date

Standard Indicators	Baseline FY YYYY	Annual Target	Q1 FY17	Q2 FY17	Q3 FY17	Q4 FY17	Annual Performance Achieved to the End of Reporting Period (%)	On Target Yes or No (Y/N)
OVC_SERD: # of active beneficiaries (VC) served by PEPFAR OVC programs for children and families affected by HIV/AIDS		3161	1664	1515		1389		
# of Vulnerable Household newly enrolled		353	4	5		9		
Cumulative # of Vulnerable Household enrolled		353	451	457		466		
NC5.2D: # of Vulnerable Children newly enrolled		1059	14	57		32		
Cumulative # of Vulnerable Children Enrolled		1059	1483	1506		1538		
# of care givers trained to improve their ability in caring for OVC			0	0				
# of caregivers provided with economic strengthening			0	1				
# of CITs formed and trained on Improvement Science and the National Service Standard on improving the quality of life of VC		40	0	0				
# of persons trained on strategic information			0	0				



Standard Indicators	Baseline FY YYYY	Annual Target	Q1 FY17	Q2 FY17	Q3 FY17	Q4 FY17	Annual Performance Achieved to the End of Reporting Period (%)	On Target Yes or No (Y/N)
(< 3 services)								
% of VC with improved wellbeing using CSI								
# of eligible adults and children who received food and/or other nutrition services								
# Number of OVC receiving educational and training support								
# of OVC provided with basic material needs of shelter/care								
# of OVC provided with health support								
# of OVC provided with psychosocial support								
# of OVC provided with legal assistance and protective care services								
GEND_NORM: Number of individuals completing an intervention pertaining to gender norms within the context of HIV/AIDS that meets minimum criteria.	403	0	20	20			114	
PP_PREV: Percentage of individuals from priority populations who completed a	583	0		8			48	



<b>Standard Indicators</b>	<b>Baseline FY YYYY</b>	<b>Annual Target</b>	<b>Q1 FY17</b>	<b>Q2 FY17</b>	<b>Q3 FY17</b>	<b>Q4 FY17</b>	<b>Annual Performance Achieved to the End of Reporting Period (%)</b>	<b>On Target Yes or No (Y/N)</b>
standardized HIV prevention intervention during the reporting period.								
# of households graduated								
# of children whose HIV status is known.			0		191			



## 2. ACTIVITY IMPLEMENTATION PROGRESS

### 2.1 Progress Narrative

Women & Community Livelihood Foundation (WOCLIF) is committed to ensuring that Orphans and vulnerable children enrolled into WEWE LOPIN 2 Project benefits from the services across FY 17 four key domains: **healthy**”, **“schooled”**, **“stable”** and **“safe”**. **In third quarter of FY 17**, A total number of 1389 (M: 859: F:530 ) children were provided with services across seven services area while 9 HIV infected and affected vulnerable households with a total of 32 OVC were enrolled into WEWE LOPIN 2 Project across the four communities of Ikot Obong Edong, Ikot Udoe, Ikot Idem and Ikot Inyang.

In order to ensure that the WEWE LOPIN 2 beneficiaries are healthy, WOCLIF team conducted community health outreaches across the four communities WOCLIF is implementing, HCT was conducted for 296 (M: 142: F: 154) children and none of the children was tested reactive to HIV.

To ensure that the children enrolled progressed in the academic activities, academic performance of 231 (M: 118: F: 113) children enrolled into public schools were accessed using educational performance assessment tool during school visits and home visits. The outcomes of the assessments were discussed with their caregivers and this has led to improvement in their academic performance.

Relatively, in order to ensure that the capacity of the caregivers are strengthening in order to provide for the children without depending on external assistance, WOCLIF team ensured that monthly caregivers forum across four communities were conducted. During these forums, better parenting manual was adapted to enable caregivers improve on their parenting styles and responsibilities. Similarly, 24 caregivers completed their 12 hours better parenting sessions.

A total of 48 persons completed HIV prevention with adequate information on HIV, ABC messages and other life building skills that strengthened their capacity to say NO to societal pressure that may want them to be vulnerable to contracting HIV infection. Also working to achieve 90-90-90- USAID HIV epidemic control, a total number of 231 (M: 118: F: 113), also In accordance with the 3<sup>rd</sup> 90 (Viral Load Suppression), escort services and regular home visits by WOCLIF team helped to ensure beneficiaries’ adherence to ART.

### 2.2 Implementation Status

In the 3<sup>rd</sup> quarter of FY 17, WOCLIF team conducted her activities in line with quarterly implementation plan. These services were provided in line with improving the quality of lives of OVC and their caregivers. A total number of 1389 (M: 859: F:530 ) beneficiaries served with services based on identified needs and the services were provided in line with improving the qualities of their lives. The resources for providing these services were derived through Public Private Partnership and with WEWE LOPIN 2 intervention.

Implemented program objectives include:

**Program Objective 1:** The following activities were planned and implemented in the quarter under reporting:

- **Enrolment of New Beneficiaries:** A total number of 32 (M: 13, F: 19) children in 9 households were newly enrolled in Ikot Udoe and Ikot Obong Edong communities. The enrolment of HIV infected and affected households were as a result of robust sensitization to ART unit of General Hospital Ikot Ekpene and Primary Health Centre across four target communities. Furthermore, the enrolment was as a result of the collaboration with SHERO a CBO implementing SIDHAS project in Ikot Ekpene LGA, WOCLIF team linked up with the support group member and enrolled the children of the support group member in WEWE LOPIN 2 Project.
- **Nutrition and Food Security:** In order to improve the nutritional status of the children in the households; nutritional education especially on the use of locally available food items, food preparation and utilization were provided to caregivers during the regular home visits and monthly caregivers forums. Nutrition assessment of children under five years was done using (MUAC tapes), during the children nutritional assessment, total number of 158 (M:87: F: 71) children accessed were green, an indicator that the caregivers were using locally available foods for their children and are adhering to nutritional education and counseling provided during regular home visits and caregivers forum.
- **Health:** WOCLIF provided access to health to 726 (M: 435: F: 291) beneficiaries through community health outreaches, home visits and club activities. During the community health outreaches, health education such as maintaining personal hygiene and use of mosquito treated net was provided to the beneficiaries, apart from health education, free malaria test was conducted and beneficiaries tested for RDT were provided with free malaria drug, courtesy of collaboration with PHCs in WOCLIF's communities
- **HIV Testing and Counseling Services:** In fulfillment of the 90:90:90 HIV epidemic control, WOCLIF conducted HCT for 231 (M: 118: F: 113) across the four communities. All the children tested were negative while tracking and escort services were provided for PLHIV beneficiaries to ensure adherence to ART and viral load suppression.
- **Village Savings and Loan Association (VSLA) Meetings:** Currently, WOCLIF has 3 functional VSLA groups across the 3 communities of Ikot Inyang, Ikot Idem and Ikot Obong communities. These VSLA groups meet regularly and contributed their shares expect Ikot Idem group that still have irregular meetings due to the expectation of the caregivers concerning the financial empowerment
- **Kids Club Activities:** Kids club meetings were conducted in the 4 communities that WOCLIF is implementing. The meeting afforded WOCLIF team opportunity to provide 742 (M: 426: F: 316) children with group based psycho-social support. During these kids club meeting, WEWE kid's club manual was used to provide life building information that aimed at improving psycho-social wellbeing of the children. Apart from given life building information, various recreational activities were also incorporated in the kids club to ensure that the children psychosocial wellbeing is improved.
- **Gender Norms Intervention Sessions:** Gender Norms being one of the USAID key indicators, WOCLIF integrated gender norms to our adolescent boys and girls session, and as well as caregivers forum. WOCLIF team ensured that gender sessions were participatory and modules covering gender norms, gender based violence and HIV was discussed with the beneficiaries. For the quarter under reporting 114 (M:20:F:94) beneficiaries completed their standardized 10 hours gender session

- **Adolescent/Youth Club Meetings:** During the period under review, the club meetings for youths were held across the 4 communities that WOCLIF is implementing. Discussions centered on life building skills. Gender and HIV prevention messages targeted at behavioral change were also integrated into the sessions. A total number of 48 adolescents completed their standardized prevention session.
- **Caregivers club:** The caregivers' forum meetings took place monthly in the four communities of Ikot Obong Edong, Ikot Udoe, Ikot Idem and Ikot Inyang communities. During these caregivers forum, better parenting manual in Nigeria was used and topics such as parental responsibilities, culture and social norms and parenting styles were discussed with caregivers during the meetings. For the period under review, 24 caregivers finished their 12 hours better parenting session.
- **Objective 2: Program objective 2:** In line with this objective which is aimed at building capacity of local service providers and structures to provide care and support for beneficiaries, the following activities were conducted.
  - **Volunteers' Monthly Review Meeting.** Volunteers monthly review meetings held in WOCLIF's office. The meetings afforded WOCLIF team opportunity to review data collected by the community volunteers, feedback from the community and feedback to community volunteers was conducted based on their volunteering services and its implication on WEWE LOPIN 2 Project. Apart from monthly review meeting, WOCLIF team conducted supportive supervision visits to the communities and gaps identified especially in home visits and quality of information during home visits were bridged. Furthermore, monthly review meetings afforded WOCLIF team opportunity to step down trainings on Financial Education, facilitation of kids and youth club, child protection and safeguarding, stigma and discrimination and gender.
  - **Community Improvement Meetings:** Community Improvement Teams meetings were held in the month of April and May 2017. During these improvement meetings, discussions were centered on sustainability of VSCA, continuous care and support for the children and their caregivers, empowerment and graduation of the households.
- **Financial Education:** Financial Education was defined as a training that promotes and develops knowledge, skills, attitude, practice and behavior that can improve how household members can better manage their money in a way that can improve the standard of living of the family. Importance of financial education as essential survival tool that must not be taken for granted was emphasized, community volunteers were made to understand that which when taken for granted can lead to poor financial choice and decision with undesirable consequences on households. In the light of this, community volunteers were encouraged to imbibe culture of savings because they cannot give what they don't have and ensure that they counsel caregivers on need to always save for dry session.
- **Stigma and discrimination:** stigma and discrimination was defined as wrong labeling of others based on individual perception. Community volunteers were made to understand that people engage in stigma and discrimination based on what we see externally without looking at their own life. While reiterating the implication of stigma and discrimination on the beneficiaries in the community, WOCLIF team maintained that discrimination affects the dignity of the victims and erodes their self-esteem. With this, community volunteers were encouraged to keep the status of PLHIV beneficiaries closed and never to engage in labeling

them because of their HIV status. Also, they were encouraged not to stigmatize OVC in the community by calling them names and by denying them active participation in the kids' activity in the community.

- **Step down training for community volunteers on child protection and child safeguarding:** the step-down training was facilitated by WOCLIF's Improvement Manager David Okon. During the step down, community volunteers were made to understand that as organization working with children; it is their responsibilities to always protect the interest of the children. In the light of this, child safeguarding was explained as putting activities in place to ensure that risk and harm are maximized during the project implementation. This is ensuring that children in the community are free from abuse- be it physical, emotional, sexual, neglect, exploitative and bullying. The implication of these abuses on children is that it affects their self –esteem and increases their vulnerability. Community volunteers understood that ways through which they can abuse children are by violating the right of children, taking advantages of their title and designation in the community and by exploiting the beneficiaries in the community. Finally, community volunteers were encouraged to promote a culture that respect and listen to children, and promptly report any case of child abuse in the community. They were also reminded that child protection policy signed by them is binding as WOCLIF will not hesitate to punish any staff or community volunteer that abuse and violate the right of children in the community.

Apart from building the capacity of the local partners in improving the quality of lives of OVC in the community, WOCLIF team participated in the following trainings.

### **3 days Training on Facilitation of Kids and Youth Club in Owerri on 19<sup>th</sup> to 21<sup>st</sup> April 2017**

WOCLIF team participated in three days extensive and participatory training on facilitation of Kids and Youth Club. During the training, capacity of WOCLIF's team was strengthened in the area of facilitation of club activity. The training which was facilitated by WEWE QID Miss Ngozi Orame had participants across the four states of Imo, Anambra, Rivers and Akwa Ibom.

The methodology for the training was role play, interactive session, questions and answers session. All the participants were encouraged to facilitate sessions. During the training, methodology adopted were role play, interactive session, questions and answers session and practical approach to organize kids club and youth club was discussed. The first 2 days of the training focused on facilitation of kids club. The sessions in the kids' club manual were divided into 5 parts. Part 1: Getting Ourselves Comfortable and Building Trust, Part 2: Building Our Confidence to Share and Open Up, Part 3: Revealing the Hero in Me, part 4: How We Can Acknowledge and Deal with Our Feelings, and Part 5: Understanding Our Rights. Part one of the manual focused on exciting games such as Falling Games, the Blind Trust Game, Follow the snake, Learning How to Work Together and Understand one Another's Needs. Part 2 of the manual focused on My Best Five Points, Communicating Our Strengths, and Our Trees of Life. Part 3 of the manual focused on Towards Understanding Our Life Goals, Ourselves and Our Current Heroes, Our Roads of Life and Circles of Support, Mapping out Where We Live, Tactics and Tricks to Overcome Our Obstacles and Problem, the Hero in Me, and Sharing Our Stories. Finally, part four focused on Understanding Our Feelings, Understanding How We Can Deal with Our Anger, How We Can Deal With Feeling of Guilt, How to Cope When We Feel Sad, Sharing What Makes us Feel Scared and Learning How We Can Cope with Stress . Part 5 focused on what are Our Rights? and How We Can Protect Our Sexual and Reproductive Rights.

Youth club manual is divided into 8 modules, the modules are Your Goal and Yourself, Knowing Your Selves, Relationships, Sexual Relationships, Pregnancy, Sexually Transmitted Infections, HIV and AIDS and Protecting Yourself. WOCLIF team facilitated session 1.3 and 1.4, Setting Our Long-term Goals and Creating Plans to Achieve Our Career Goals.

At the end of the training, the QID encouraged the participants to conduct step down training to community volunteers and ensure that correct information are passing out to the beneficiaries during the facilitation of club. The objective of the training was met as participants explained that the training really exposed them to another stage of learning.

#### **Program Supportive Supervision Visit to WOCLIF by WEWE Akwa Ibom State Team on 25<sup>th</sup> April 2017.**

On 25<sup>th</sup> April 2017, WEWE's Akwa Ibom State Improvement Coordinator Mrs. Nneka Chijioke-Dikeocha and State M&E Officer Juliet Ibor conducted Joint Supportive Supervisory Visit to WOCLIF. During the visit, WOCLIF's approach to WEWE LOPIN 2 Project implementation was redirected, challenges were identified and way forward was provided. Furthermore, emphasis was placed on HIV infected and affected households, Household Economic Strengthening assessment, case closure, care plan, VSLA and Financial Management and Reporting. At the end of the visit, which comprises of field trip to Ikot Idem community, an action plan was developed to bridge the gaps identified and WOCLIF implemented the plan for compliance and improved project implementation.

#### **Supportive Supervisory Visit on Sims Administration on 2<sup>nd</sup> June 2017**

On 2<sup>nd</sup> June 2017, WEWE's State Improvement Coordinator Mrs. Nneka Chijioke-Dikeocha visited WOCLIF's office for supportive supervisory on SIMS Administration. The purpose of the visit was to prepare WOCLIF team for the proposed SIMS administration by DEV-TECH.

During the activity, SIMS tool was administered to WOCLIF staff and the following gaps such as WOCLIF's improvement plan, rewarding outstanding staff, CIT, CV for excellent performance, DQA findings for improved programming, training of staff and community volunteers on child safeguarding, stigma and discrimination and work place policies, referral directory and log book, gender intervention, and adolescent girls intervention were identified. In the light of the gaps identified, detailed action plan was designed to address the gaps. WOCLIF team addressed the action points in the action plan.

#### **Supportive Supervision Visit to Ikot Inyang community VLSA on 16<sup>th</sup> June 2017**

On 16<sup>th</sup> June 2017, SIC and the State M&E Officer visited Ikot Inyang community VLSA for supervision visit. The visit was in preparation for the proposed USAID visit on July 13<sup>th</sup> 2017. During the visit, the VLSA member conducted their routine meeting procedures such as calling the meeting to order, reading of the minutes and shares contribution. Following this, friendly questions on savings and contribution were asked and the VLSA members were encouraged to keep on with the group as it has potential for improving their financial resiliency.

#### **3 days training on Gender and Adolescent Girls and Young Women in Awka on 19<sup>th</sup> -21<sup>st</sup> June 2017**

On 19<sup>th</sup> -21<sup>st</sup> June 2017, WOCLIF's Improvement Officer David Oyebade participated in the 3 days training on Gender and Adolescent Girls and Young Women. The training was organized by Widows and Orphans Empowerment Organization and facilitated by Gender and AGYW Consultant Yewande Ogunubi and WEWE's Gender Specialist Lillian Ngusuu- Unaegbu. The methodology of the training was role play, participatory, review of case studies, questions and answers session. During the training, overview of gender assessment in Rivers and Akwa Ibom States, basic concept of gender and child protection, gender terms, Gender Based Violence and

HIV/AIDS, gender and child protection, PEPFAR gender strategy and SIMS, child protection, emerging gender and child protection issues in Akwa Ibom and Rivers States and adolescent girls and young women intervention were discussed.

### **2 Days training on Child Protection and Child Safeguarding in Awka on 22<sup>nd</sup> & 23<sup>rd</sup> June 2017**

On 22<sup>nd</sup> -23<sup>rd</sup> June 2017, WOCLIF's Improvement Officer David Oyebade participated in the 2 days training on Child Protection and Child Safeguarding. The training was facilitated by WEWE's Deputy Chief of Party and Program Director Mr. Sola Onifade and Quality Improvement Director Miss Ngozi Orame. The methodology of the training was role play, participatory and questions and answers session.

During the training, distinction between child protection and child safeguarding was explained, understanding abuse, measures to prevent abuse and reporting abuse were also discussed. At the end of the training, strategies to implement program aiming at keeping children safe and free from harm was understood, and there was increased knowledge on understanding signs, symptoms and impact of child abuse on children and their development. Finally, the training ended with familiarization with the WEWE's Child Safeguarding policy.

**Program Objective 3:** This section highlights Public Private Partnerships/collaborations from which resources were mobilized to meet the needs of children and households. Activities conducted include:

#### **Implementation challenges.**

- Late release of fund in the month of May and June 2017 affected project implementation in the communities. WOCLIF was unable to implement some of the monthly routine activities due to paucity of funds.

## **2.3 M& E Update**

**Meetings:** WOCLIF M&E unit participated in various meetings within the quarter under review in order to strengthen partnership among the stakeholders, provide technical support to her implementing agencies and to update staff on the new OVC directions through weekly routine staff meeting where activities were planned, achievements and other issues were discussed in details. WOCLIF -LOPIN-2 M&E team also participated in:

- Implementing Agencies and Direct Implementation Team review meeting



- M&E plan review meeting
- **Mentoring and Supportive Supervision:** Routine monitoring, mentoring and supervision were regularly carried out across all the project sites throughout the period under review. These were aimed at providing on the job mentorship to M&E team and Community Volunteers in the area of monitoring of program activities, reporting, and proper documentation, and to enhance data quality. During the mentoring visit, the State M&E Officers provided mentorship on the new directives with emphasis on the implication of not serving all the beneficiaries.

**Service Provision:** A total of 1516 of total target beneficiaries enrolled in the program were served within this reporting quarter in all the four targeted communities that WOCLIF is implementing. The beneficiaries of the services are enrolled VC and their Caregivers between the ages of 0-17 and 18-25+ respectively who are either infected and or affected by HIV/AIDS; and children and caregivers who are at high risk of HIV/AIDS as a result of their community traditions and environment. These services were provided in relation to identified needs using child status index (CSI) and care plan developed for the VC and their households; in line with the guidelines provided under the PEPFAR Guidance and National Standards for improving the quality of life of vulnerable children in Nigeria.

While providing these services, measures were taken to ensure data quality, by counting only individuals and not services and ensuring that all the VC and caregivers that are old, new and those that have received same services were properly identified during documentation to avoid double counting. The beneficiaries that were served and included in the total count for this quarter are active beneficiaries, (caregivers and VCs) who have received at least one service within this period. Some of the beneficiaries also exited the program without graduation through:

1. Migration: (VC and caregivers)
2. Withdrawal due to lack of interest

**Data Verification and Validation:** Data verification and validation is a routine exercise done to enhance data quality. The aim of validating and verifying data is to ensure correctness, validity, accuracy, consistency of data and proper documentation of service in line with USAID reporting standard before it is being reported.

The process of verification and validation followed accessing the service registers NOMIS database to compare the data reported on the MSF against the register, and data quality test to check for the accuracy and correctness. The process also reviewed the VCs and caregivers registers, care plan, service forms and attendance of meetings, ensuring that all reporting source documents are available, correctly entered into the register, documented and properly stored.

**Data Quality Assurance:** In accordance to WEWE M&E Plan for Data Quality Assurance and in line with WEWE-LOPIN Standard Operation Procedure, DQA exercise was conducted in WOCLIF'S office by the Rivers State M&E officer, Mr. Everistus Aneke on the 31<sup>st</sup> May, 2017. The DQA reviewed the quality of programming and services rendered to active beneficiaries of the program for FY17 as well as the organizational M&E System. The exercise covers office and field visits. The exercise also served as a platform for capacity building for WOCLIF staff on OVC programming and documentation best practices. A standardized DQA tool with five assessment categories (Data Availability, Data Consistency, Data Validity, System Assessments and Field Visit) was used during the DQA exercise. The

assessment was also participatory as WOCLIF team was given the opportunity to express their feelings towards programming in FY17.

**Table 1.1: Summary of the entire assessment domain during the DQA exercise for WOCLIF team.**

S/N	ASSESSMENT DOMAIN	MAX.SCORE	SCORED
1A	OVC Enrolment	20	14
1B	OVC Service	16	10
2A	Household Eligibility	9	8
2B	OVC Enrolment	15	12
2C	OVC Services	9	7
	OVC QI Services	12	0
3A	Site-MSF Vs Reported Data	90	90
3B	Site-MSF Vs Register	90	80
4	Systems Assessment	24	22
5	Field Visit	50	50
<b>TOTAL</b>		<b>335</b>	<b>293</b>

**Table 1.2: Summary of five key assessment domains**

S/N	KEY AREAS	MAX.SCORE	SCORED
1	Data Availability	36	24
2	Data Consistency	45	27
3	Data Validity	220	170
4	Systems Assessment	26	22
5	Field Visit	60	50
<b>TOTAL:</b>		<b>387</b>	<b>293</b>
%			<b>87%</b>

During the DQA exercise, WOCLIF recorded a great improvement by 27% as against the previous DQA exercise. This entails that WOCLIF is committed towards quality services delivery using the recommended plan of action. However, table 1.3 summarizes the gaps from different areas and the plan of action to bridge these gaps.

**Table 1.3: Data Quality Assurance Remediation Plan**

DQA CATEGORY	OBSERVATIONS	ACTION PLAN RECOMMENDED	RESPONSIBLE PERSON	TIMELINE
Data Availability	<ul style="list-style-type: none"> <li>- Enrollment registers not duly signed with date.</li> <li>- Inconsistency in filling the data fields in the</li> </ul>	<ul style="list-style-type: none"> <li>• Review all forms and registers to ensure all fields are completely filled out and signed.</li> <li>• To carry out data</li> </ul>	Michael Michael Edidiong Akpanudo Abasifreke	30 <sup>th</sup> July 2017

	<p>OVC enrollment forms.</p> <ul style="list-style-type: none"> <li>- Inconsistency in data transcription from OVC forms into enrollment registers</li> </ul> <p>1b</p> <ul style="list-style-type: none"> <li>- Service registers not duly signed with date.</li> <li>- Some OVC service forms were not available.</li> </ul> <p>Some service forms were not duly signed</p>	<p>cleaning to ensure that all data source documents are properly completed</p> <ul style="list-style-type: none"> <li>• Ensure that caregivers sex and age is transcribed into HH enrollment register</li> </ul>	Itohowo	
<b>Data Consistency</b>	<ul style="list-style-type: none"> <li>- Information on one of the folder was not complete.</li> <li>- HHVA information was not correctly transcript into the register.</li> <li>- No care plan update for 2<sup>nd</sup> quarter in most of the folders.</li> <li>- Some Services are being provided based on the care plan.</li> </ul>	<ul style="list-style-type: none"> <li>• Ensure services are provided using planned intervention on the care plan which will be based on needs</li> <li>• Conduct data cleaning to reflect consistency</li> <li>• Always plan intervention based on identified needs</li> </ul>	Michael/David Oyabade Abasifreke Itoho	30 <sup>h</sup> May 2017
<b>Data Validity</b>	<ul style="list-style-type: none"> <li>- Data in the gender register is not correctly filled</li> </ul>	Ensure that all data filled in gender register were completely filled out	Michael	2 <sup>nd</sup> June 2017
<b>System Assessment</b>	All relevant staff have not been trained on M&E data management process and tools	<ul style="list-style-type: none"> <li>• There is need to train M&amp;E Officer and DEOs on M&amp;E fundamentals</li> </ul>	WEWE M&E Team	TBD by WEWE M&E Team
<b>Field Visit</b>	<ul style="list-style-type: none"> <li>- The CSI/care plan of some of the OVC did not have link with the OVC when re-assessed.</li> <li>- Care plan were not</li> </ul>	<ul style="list-style-type: none"> <li>• Ensure all CSI/care plan are linked to the assessed children</li> <li>• Revisit all the care plans developed and</li> </ul>	David Oyebade/ Edidiong Akpanudo	30 <sup>th</sup> June 2017

	<p>developed with the caregivers. The caregivers does not know the duration of the planned intervention and what was planned for their children</p> <ul style="list-style-type: none"> <li>- Better parenting is still on going</li> <li>- Three out of five HHs were interviewed</li> <li>- Caregivers/VC were not consistence in their age declaration and</li> <li>- Clear understanding of topic treated were not always communicated to the caregivers and children.</li> <li>- Misinformation about the project which makes them continually demanding for handout.</li> <li>- Caregivers met did not know the organization sponsoring WOCLIF (WEWE)</li> </ul>	<p>ensure it reflects the identified needs of the beneficiaries.</p> <ul style="list-style-type: none"> <li>• Develop care plan with caregivers</li> <li>• The topics during any visit or meeting should be clearly communicated to the beneficiaries</li> </ul>		
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## INTEGRATION OF CROSSCUTTING ISSUES AND USAID FOR FORWARD PRIORITIES

### 2.4 Gender Equality and Female Empowerment:

- Gender session was incorporated into club activities, especially for caregivers and adolescent boys and girls. The gender sessions afforded WOCLIF team to expose beneficiaries' to discussions on values, values clarification, gender and sex, gender roles, gender based violence and HIV and sexual violence and HIV. WOCLIF team ensured that age appropriate information was given during the gender sessions for in-depth understanding. For the period under reporting

201(M: 37: F: 164) Children and caregivers completed their 10 hours gender session.

## **2.5 Sustainability Mechanisms:**

Part of LOPIN-2's sustainability mechanism is the formation of community improvement teams (CIT) in the various communities. These CITs has started improvement meetings with the aim of improving the lives of the vulnerable households in their communities. Community volunteers are oriented and mentored on conducting meeting with or no supervision. The volunteers fix and hold meeting without involving WOCLIF's program staff. In the same vein, the caregivers hold their VSLA meeting with little or no supervision every week.

## **2.6 Environmental Compliance:**

Bio-degradable consumables are considered when making supplies and purchases for the LOPIN-2 state and DITs /AI offices.

## **2.7 Youth Development:**

The adolescent boys and girls constituted the youth club in the LOPIN2 project. During the period under review. Peer education manual was used in engaging the youths on different life building skills like Negotiation and refusal skills, Stages in human development, ten top reasons to delay sex etc. The sessions were aimed at building their capacities to tackle the drivers of HIV/AIDS epidemic and also build their self-esteem. For the period under reporting 59 (M: 21: F: 38) completed their standardized prevention session.

# **3. STAKEHOLDER PARTICIPATION AND INVOLVEMENT**

Prior to WEWE LOPIN 2 project implementation in Ikot Obong Edong, Ikot Idem, Ikot Udoe and Ikot Inyang, WOCLIF team enjoyed the active support and participation of community leaders and stakeholders such as State Ministry of Women Affairs and Social Development (OVC Desk Officer,), Ministry of Health, (Nutrition Unit and HIV unit), Akwa Ibom State Agency for Control of AIDs, National Population Commission, Ikot Ekpene Local Government Council, Ikot Ekpene Police Division, Local Government Education Authority, Operational Base and Primary Health Centers across the four communities, Social Welfare Department and Nutrition Officer Ikot Ekpene. All these stakeholders were involved in WEWE LOPIN 2 Project implementation. The advocacy visits conducted to these stakeholders contributed to the success recorded in first quarter of FY 17. The community halls were used in the activities with the active participation of representative of Village Council Members. The test kids for the HTC were gotten from AKSACA and Primary Health Centers across the communities.

## 4. MANAGEMENT AND ADMINISTRATIVE ISSUES

During the reporting quarter, there was no administrative issues that affected project implementation.

## 5. LESSON LEARNED

## 6. PLANNED ACTIVITIES FOR NEXT QUARTER INCLUDING UPCOMING EVENTS

Planned activities for next quarter include:

1. Continue enrolment of vulnerable households
2. Conduct Monthly caregivers, adolescent and kids club meetings
3. Monitoring of Village and Savings Contributions
4. Continue tracking and escort services for positive beneficiaries
5. Conduct monthly Community Improvement Team Meetings
6. Conduct Volunteers Monthly Review Meetings
7. Re-enroll children back to school
8. Supportive supervision to CVs during home visit
9. Monitoring and Quality Assessment
10. Household monitoring and verification exercise
11. Provision of start-up/business enhancement materials and items for eligible caregivers preparatory for graduation in project communities in the state
12. Graduation of Households
13. Monthly review meeting for community volunteers

## 7. WHAT DOES USAID NOT KNOW THAT IT NEEDS TO?

## 8. HOW IMPLEMENTING PARTNER HAS ADDRESSED A/COR COMMENTS FROM THE

LAST QUARTERLY OR SEMI-ANNUAL  
REPORT

## ANNEX A: PROGRESS SUMMARY

Achieved progress versus planned for the period disaggregated by gender, geographic area and other relevant factors (use table below). *This should be completed by the M&E Team...*

**Table 1(a): PMP Indicator progress - USAID Standard Indicators and Project Custom Indicators**

[Strategic Objective]											
Indicator	Data Source	Baseline data		FY 20[XX]		Quarterly Status – FY 20[XX]				Annual Performance Achieved to Date (in %)	Comment(s)
		Year	Value	Annual Cumulative Planned target	Annual Cumulative Actual	Q1	Q2	Q3	Q4		
<b>Intermediate Result (IR):</b>											
<b>Sub-IR:</b>											
<b>Sub-IR:</b>											
<b>Intermediate Result (IR):</b>											
<b>Sub-IR:</b>											





**Success Story: Empowerment of Mrs. Christina Effiong Eyoh by Ikot Udoe CIT** The CIT members having attended two days training on Improvement Science and Use of National Service Standard to improve the qualities of lives of OVC in Nigeria developed their improvement plan, ensured that household economic strengthening is their focus., In the light of the improvement aim, the CIT leveraged resource and empowered Mrs. Christiana Effiong Eyoh with one bag of processed fufu. This is to ensure that economic resiliency of the caregiver is strengthened and she is able to provide for the children in her household.